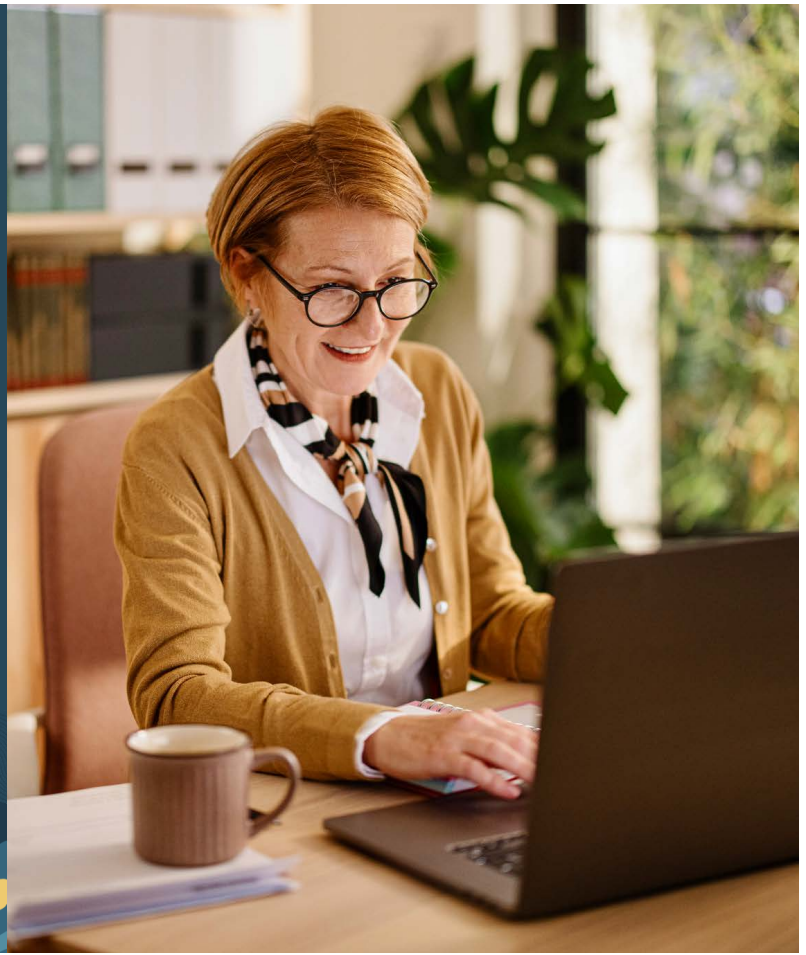




Get Invoice Data Into NetSuite Quicker,  
With Fewer Errors

## NetSuite Bill Capture



Capture vendor invoices more quickly and with fewer errors by eliminating manual data entry and automating the entire invoice capture process. NetSuite Bill Capture lets you email or drag-and-drop vendor invoices directly into NetSuite. Invoices are scanned into NetSuite using AI/ML-based document object detection and optical character recognition (OCR). Bill record fields are automatically populated with the appropriate details, applying intelligent data recognition and learnings from previous vendor invoices to improve accuracy. Automatically match bills with associated purchase orders and receiving documents to ensure details are accurate.

### Key Benefits

- **Reduce errors and boost productivity.** Eliminate manual data entry and tedious tasks like keying and coding invoices to speed up vendor invoice processing.
- **Quick and easy matching.** Automatically match invoices with associated POs and receiving documents to ensure pricing, quantities, and totals are accurate.

## Invoice Scanning

Have your vendors email invoices directly to NetSuite, or employees can email or drag-and-drop invoices into NetSuite. NetSuite uses AI/ML-based document object detection and optical character recognition (OCR) to process invoices, eliminating tedious manual data entry. Details including vendor name, PO number, items ordered, quantity, and pricing are automatically extracted and populate the bill record. Applying learnings from previous bill entries improves accuracy. A split-screen, side-by-side view of the invoice and the review scanned bill page makes it easy for AP staff to review and fill in fields, with suggestions from existing NetSuite data.

## Automated PO Matching

Automatic two- or three-way matching of invoices with associated purchase orders and receiving documents ensures details such as unit pricing, quantity, and totals are accurate.

## Quick and Easy Approval Routing

Using SuiteApprovals along with NetSuite Bill Capture allows you to route bills to the appropriate person for review and approval. Workflows can be tailored to fit a company's specific requirements, reporting structure, and approval hierarchy. Automated reminders and a mobile-optimized app save time and money by eliminating the need for AP staff to chase down approvers.

**ORACLE NETSUITE** Search

Activities Payments Banking Center Transactions Lists Reports Analytics Customization Documents Setup Commerce SuiteApps Support

### Review Scanned Bill

Create Bill Save for Later Cancel

Verify or Select Subsidary

SUBSIDIARY \*  
Parent

Verify or edit primary information

VENDOR \*  
Sorelle Health & Fitness ✓

CURRENCY \*  
USD

LOCATION

Scanned: SORELLE HEALTH & FITNESS

REFERENCE NO.  
678202

PAYMENT TERMS  
Due on receipt ✓

DUE DATE  
3/31/2023

Scanned: On Receipt

Scanned: March 31st, 2023

DATE \*  
3/31/2023

AMOUNT \*  
1,874.58

Scanned: 03/31/2023

Add, edit, or verify line items

Expenses 424.28 Items 1,450.30

ITEM *	DESCRIPTION	QUANTITY *	UNITS	RATE *	AMOUNT *	LOCATION *	PO NUMBER
✓	VGA Cable	25.00	ea	13.66	341.5	Oakland	262
✓	Brocade 7800 Extension...	30.00	ea	36.96	1,108.8	Oakland	262